

Commencement Rehearsal Agenda

- 4:30p 1. Students start arriving at the Shadow Mountain Community Church Worship Center.
2. Graduates get two rehearsal handouts: a Commencement program (for item #5 below and to bring during the ceremony) and a Commencement floorplan (for items #6-7 below) with Etiquette of Wearing Regalia on the back (for item#9 below).
- 5:00p 3. Rehearsal begins in prayer.
- 5:05p-5:15p 4. Reminders to graduates:
 - Make sure all graduates have two rehearsal handouts (see item #2 above).
 - Plan to arrive by 9am, one hour before ceremony starts, on Saturday: Why? To get situated, get photos taken, get prime parking and seats in the sanctuary, etc.
 - Those who missed the rehearsal may need some guidance during the ceremony, so for those who attended the rehearsal, please be prepared to guide those who did not attend the rehearsal.
- 5:15p-5:35p 5. Direct the graduates to line up on the ramp located on the north side of the building. Assemble students in a line, in order of degree and name according to the commencement program.
6. Walk into the worship center and split off into correct seating areas. Refer to floorplan.
- 5:35p- 5:45p 7. Explain the process of lining up on the left isle facing the stage, going to the platform, getting hooded (master & doctorate students ONLY), walking across the platform (to get diploma cover, photo, gift Bible) then descending the platform steps to return to their seats except for Undergraduate (AACM & BABS) degree candidates who will do the ‘turning of the tassel’ before returning to their seats. Refer to floorplan.
- 5:45p-6:15p 8. Go through the ceremony script, call the names, and have the candidates do the entire process of lining up, going up to the stage, and returning to their seats, so each student gain the experience.
 - If there are any corrections in the pronunciation of your names, you may notify the registrar while on stage before you return to your seats.9. Go through the Etiquette of Wearing Regalia handout.
10. Ask any commencement related questions, pick-up regalia, etc.
- 6:15p 11. Dismiss to the Generations Events Center for the Banquet.

Notes:

- Men: follow Dr. Coombs’ lead on the doffing of your caps. Women: always leave yours on.
- Graduation Photos: We will be having an assigned SCS graduation & banquet photographer. You may request our photographer to take photos of you and your family, as he is able. You can also request digital copies of photos for our graduation festivities by contacting the registrar’s office at 619-201-8951 or emailing at brian.barga@socalsem.edu after the graduation events.
- Event will be livestreamed at: www.socalsem.edu/graduation
- Diplomas will not be in the diploma covers. If you changed address after you submitted your graduation petition form, please notify the registrar of your new diploma mailing address. Actual diplomas will be mailed out or will be available for pick-up once all requirements are met.