



Graduation Petition for Fall 2010 or Spring and Summer 2011 Completions

Today's Date: Student ID # Fee: \$200

Print your name as you want it to appear on your diploma:

First name input box

Middle name input box

Last name input box

First

Middle

Last

Which degree(s)? AABS BABS AA to BA MRS MABS MDIV MA-MFT PSYD

Requested Date of Graduation: December 2010 May 2011 Other:

The Seminary has one graduation ceremony for all graduates. Check the events that you will attend:

- Commencement Ceremony: Friday, May 6, 2011 at 6:00p, Shadow Mountain Community Church Worship Center
Commencement Rehearsal: Thursday, May 5, 2011 at 5:00p, Shadow Mountain Community Church Worship Center
Graduation Banquet: Thursday, May 5, 2011 at 6:30p, SMCC Mountain High Kids' Building Great Room

Regalia Needed: Please indicate the type of robe, hood and cap and your height.

- Robe: AA/BA Masters Doctoral Your height (e.g. 5'9")
Hood: Masters Bible (scarlet) Masters Psychology (light blue) Doctoral (light blue)
Headwear: Mortarboard Cap (all except PsyD) Tam (Doctoral only, fee \$40)

Banquet Tickets Needed: The Seminary hosts a banquet honoring all graduates and alumni. Two complimentary tickets are provided to each graduate. If you want to invite more than one guest, we will announce the ticket prices 30 days before the banquet. Tables seat 8 people. Please check the appropriate boxes below:

- I want the two complimentary tickets. I will want an additional tickets. (enter # desired)

Special Note to Spring Graduates: Seminary policy allows a student with no more than two courses left to complete their degree program to walk in the May Commencement Ceremony. The course(s) must be taken at the Seminary, be completed by the end of the Summer 2011 Trimester, and be paid for in full prior to Monday, May 2, 2011 to qualify. No exceptions are permitted.

List the one or two course #s needed for graduation if applicable:

Student Signature: Signing this petition authorizes the charging of all graduation fees to your student account.

Student's Signature

Date

Important Dates for filing this petition: Petitions filed after these dates are subject to a late fee of \$31.

Fall 2010 Degree Conferral Deadline is Monday, September 27, 2010
Spring and Summer Conferral Deadline is Saturday, January 28, 2011

Diplomas are mailed when the student has accomplished the following: 1. Completed all required coursework with a satisfactory GPA. 2. Has a zero balance on their student account. 3. Has submitted the Financial Aid Exit Interview paperwork. 4. Has completed the Bible Exit Exam. You may pick up your diploma in person at the Registrar's Office.

Petition Authorization:

Take this petition to the Registrar's Office. A graduation packet will be prepared in response to your petition which will be routed to the various academic officers and staff directors for their review and authorization. Their signatures below indicate their approval of your petition. You will be notified if there are any impediments to your petition.

_____ Date _____ Approved Not Approved
Academic Dean of Program Signature

_____ Date _____ Approved Not Approved
Academic Vice President Signature

_____ Date _____ Score _____
Bible Exit Exam Coordinator

_____ Date _____ Grad fee applied Grad fee paid Zero Balance
Student Accounts Officer Signature

_____ Date _____ Exit Interview Approved Not Approved
Financial Aid Officer Signature

_____ Date _____ Degree Audit Moved to AD mod Finalized
Registrar Signature

Undergraduate Doctrinal Summary, Graduate Thesis and Doctoral Dissertation Requirements for May Graduates

Completion of the undergraduate course Doctrinal Summary by the end of the Spring 2011 Trimester is required.
Completion of the Graduate Bible Thesis, and its defense is required by the end of the Spring 2011 Trimester.
Completion of the Doctoral Dissertation, and its defense is required by the end of the Spring 2011 Trimester.

December graduates must complete the above applicable course by the end of the Fall 2010 Trimester.

Important Dates! Mark your calendar!

Last day to petition for Fall 2010 graduation	<i>Monday, September 27, 2010</i>
Last day petition for Spring or Summer 2011 graduation	<i>Saturday, January 29, 2011</i>
Complete Bible Exit Exam before	<i>Your Graduation Date</i>
Pick up regalia in the Registrar's Office by	<i>Wednesday, May 4, 2011</i>
Rehearsal for Commencement Ceremony	<i>Thursday, May 5, 2011 at 5:00p</i>
Graduation Banquet	<i>Thursday, May 5, 2011 at 6:30p</i>
Commencement Ceremony	<i>Friday, May 6, 2011 at 6:00p</i>
Return all regalia to Registrar no later than	<i>Wednesday, May 11, 2011</i>
Summer 2011 Trimester begins Monday, May 9, 2011 and ends Saturday, August 27, 2011.	

A Word about Graduation Fees

The graduation fee of \$200 (and any late fees) will be charged to your student account whether or not you choose to participate in the events of graduation. Attending the banquet and/or the commencement ceremony is optional. We do encourage you to attend if possible as the events are a celebration of your accomplishment and an opportunity to honor God's work in your life.