



SOUTHERN CALIFORNIA  
**SEMINARY**

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## Application for The College at Southern California Seminary

Southern California Seminary

2075 East Madison Avenue

El Cajon, CA 92019-1108

(888) 389-7244

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For Academic Year 2010-2011

- This form is for new applicants only.
- The application fee for United States citizens and Legal Permanent Residents: \$31.
- The fee for international applicants is \$126.
- Visit us on the web at [www.socalsem.edu](http://www.socalsem.edu)

Southern California Seminary is accredited through TRACS:  
Transnational Association of Christian Colleges and Schools  
P.O. Box 328, Forest, Virginia 24551  
Phone (434) 525-9539 • Fax (434) 525-9538  
E-mail: [info@tracs.org](mailto:info@tracs.org)



## STEPS TO APPLY FOR UNDERGRADUATE STUDY

### STEP 1

- a. Complete the application and pay application fee. The application must be typed or in ink. Make check payable to Southern California Seminary.
- b. Any student wishing to seek scholarships, loans, or any sort of financial aid **MUST** complete the *Free Application for Federal Student Aid* (FAFSA) at this time. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The Seminary's code is 033323. You must fill-out the FAFSA before making an appointment to talk with Financial Aid.

### STEP 2

- a. Give one reference form to each person listed as your reference in the application.
- b. If you wish to waive your right of access to the information supplied by your references, sign and date the waiver statement printed on the back of the reference form.

### STEP 3

- a. Request official transcripts from all high schools, colleges, universities, or programs you have attended, even if you did not graduate from the institution.
- b. You may call, email, or use the provided request form to order your transcripts. However, most schools charge a fee for transcripts, and it is usually quickest to call the school and request a transcript over the phone.
- c. SCS can only accept official transcripts. That means all transcripts must be sealed and mailed to SCS.

### STEP 4

Interview Process:

For Division of Biblical Studies applicants (AABS & BABS):

On a case-by-case basis you may be contacted by the admissions office to schedule an interview. This may be conducted in person or by phone.

### STEP 5

Once Southern California Seminary has received your completed application, all references, transcripts, essays, and your application fee, you will receive written notification of your acceptance or non-acceptance within three weeks.

### STEP 6

If you are granted admission to SCS you will be required to attend the New Student Orientation (**Local Students Only**). You will need to attend orientation within two semesters of starting, otherwise you will not be allowed to register for classes after your second semester. New Student Orientation dates can be found at [www.socalsem.edu](http://www.socalsem.edu), or by calling Admissions at 888-389-7244.





Name: \_\_\_\_\_

**Prior Education**

11. Schools you have attended. (High School or GED/College/University)  
*List all schools, starting with the most recent.*

Name of Institution	City, State, Country	Date Attended	Year Graduated	Degree Earned	GPA

*Official transcripts from last high school and **each college** you have attended (even if no degree was granted) should be mailed directly to Southern California Seminary. You may use the Request for Official Transcript form included in your application packet or you may contact your schools directly. If no High School diploma, proof of GED or equivalency must be shown.*

12. Has any college or university ever dismissed you or placed you on academic probation?  
 Yes (if so, please provide an explanation in your essay)     No

13. How did you hear about Southern California Seminary? \_\_\_\_\_

**References**

14. **REFERENCES:**

List name and address of a pastor, an educational or professional Christian reference, and a friend (other than family member) who will recommend you for Seminary. References should have known you for at least one full year. *(Please specify relationship, i.e., pastor, professional, or friend.)*

*(Pastor)*

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Complete address \_\_\_\_\_

*(Professional)*

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Complete address \_\_\_\_\_

*(Friend)*

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Complete address \_\_\_\_\_

*Please mail a Reference Form to the individuals named above. If you wish to waive your right to view the Reference Form, please remember to sign your name on the back of the form.*

Name: \_\_\_\_\_

**Financial Information**

**15. Employment:**

a. Present occupation \_\_\_\_\_

Current employer \_\_\_\_\_

b. Are you a U.S. Veteran?     Yes     No

c. If yes, do you plan on using V.A. benefits while attending SCS?     Yes     No

**16a. Do you have sufficient finances to meet your school expenses?**     Yes     No

b. In no, please explain your plan for meeting your educational expenses? Loans, Scholarships, Other

\_\_\_\_\_

c. Current amount of indebtedness to previous schools:    \$ \_\_\_\_\_  
Current outstanding student loan balance:    \$ \_\_\_\_\_

d. Are you currently delinquent on any financial obligations?     Yes     No  
If yes, please provide an explanation.

\_\_\_\_\_

17. By my signature, I certify that all answers I have given to the above questions are true and complete. I understand that Southern California Seminary may verify any information I have provided. Falsification or omission of information may result in the rejection of my application or in the revocation of admissions or registration.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Biographical Information**

*This information is being requested on a voluntary basis only. Any information you provide will be protected under the Family Educational Rights and Privacy Act of 1974, and will not be used in consideration for admission.*

**18. Please list any medical condition which you would like SCS to be aware.**

\_\_\_\_\_

19. Have you ever been under mental or emotional health care? (optional)     Yes     No  
If yes, has it been resolved or is it ongoing?

\_\_\_\_\_

20. Have you ever been convicted of a crime other than minor traffic violations?     Yes     No

21. Have you ever been arrested for possession or use of non-medical drugs or alcohol?     Yes     No

*If you have answered yes to any of the questions 19-21 please include a brief explanation in your personal essay.*

Name: \_\_\_\_\_

**Spiritual Information**22. **Name of local church where you are a member:** (if not a member, provide the church you most often attend)

\_\_\_\_\_

Denomination \_\_\_\_\_ Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Pastor \_\_\_\_\_

23. **Are you a Christian?**  Yes  No**Family Information**24. **Marital Status** Single  Married  Engaged  Divorced  Separated  Widowed

Spouse's Name \_\_\_\_\_ Please list names and ages of children: \_\_\_\_\_

\_\_\_\_\_

**Essays**25. **Biography and Salvation Experience (for all applicants)**

Please attach a 1-2 page statement about how and when you became a Christian. Also include any Christian ministry(s) you have been involved with, and any leadership roles you have held. We are also interested in your assessment of your strengths and weaknesses, interpersonal relationships, and any other relevant information you wish us to consider in the application process.

26. **Reasons for Pursuing Undergraduate Studies**

Please attach a 1-2 page essay presenting your reasons for pursuing the BABS program. Also discuss your future ministry plans and what you want to do post-graduation.

27. By my signature, I certify that all answers I have given on the application and in the essay are true and complete. I understand that Southern California Seminary may verify any information I have provided. Falsification or omission of information may result in the rejection of my application or in the revocation of admissions or registration.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

## STUDENT CODE OF CONDUCT

Southern California Seminary is a Christian-based, Bible-centered educational institution. Whether or not a student claims to be a Christian, born again, spiritual or religious, it is understood that students must conduct themselves in keeping with a biblical lifestyle.

Believers are to glorify God in their bodies and are to live holy lives (1 Corinthians 6:19-20; 1 Peter 1:13-16). Love toward God is evidenced by love for those without Christ—note Paul's example in 2 Corinthians 5:14 and Acts 18:5—and by love for fellow believers (1 John 3:16; 4:7-8). Students are expected to be modestly and neatly dressed on campus and at all SCS sponsored events.

Living by God's grace, believers are to avoid even the appearance—every form—of wrongdoing (1 Thessalonians 5:22). Believers are called to freedom in Christ, but this is not to be an opportunity for the works of the flesh (Galatians 5:13).

Individuals who, after spiritual instruction, continue to dishonor the Lord by persisting in non-Christian behavior or unruly conduct may, after due process, be dismissed from SCS (1 Thessalonians 5:14).

### Grounds for Disciplinary Action

Student conduct must conform to Seminary rules and regulations. If a Student Code of Conduct violation occurs while a student is enrolled, he or she may be disciplined for one or more of the following causes that are Seminary related. These categories of behavior are not exhaustive, but are examples of sufficient grounds for discipline, including but not limited to the removal, suspension, or expulsion of the student. Other misconduct not listed may also result in discipline if good cause exists.

1. Academic dishonesty, such as cheating or plagiarism or knowingly furnishing false information to the Seminary.
2. Forgery, alteration, or misuse of Seminary documents, records, or identification.
3. Obstruction or disruption of instructional, counseling, administrative, or other authorized Seminary activities.
4. Assault or battery, abuse or any threat of force or violence or hazing directed toward any person on Seminary owned property, or Seminary sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person.
5. Theft of or willful damage to Seminary property or theft of or willful damage to property of a member of the Seminary community, such as visitors, students or employees of the Seminary on Seminary property or at an authorized Seminary activity.
6. Unauthorized entry onto or use of Seminary facilities.
7. Violation of Seminary rules or regulations including Seminary policies concerning student organization, use of Seminary facilities, or the time, place, and manner of student expression.
8. Use, possession, or distribution of alcoholic beverages, narcotics, or controlled substances on campus (except as expressly permitted by law) or presence on Seminary property or at a Seminary authorized event while under the influence thereof.
9. Willful failure to comply with directions of Seminary officials, including faculty and staff action in the performance of their duties.
10. Disorderly, lewd, indecent, or obscene conduct, expression, or language on Seminary owned or controlled property or at Seminary sponsored or supervised functions.
11. Verbal abuse in any way that causes defamation or character assassination.
12. Possession or use of any item used to threaten bodily harm to any person on Seminary property or at a Seminary function.
13. Misrepresentation of oneself or an organization to be an agent of the Seminary.
14. Conduct that is in violation of federal, state, or local laws or ordinances while on Seminary premises or at Seminary sponsored activities.
15. Abuse of computer facilities or use of computers for anything other than authorized course related work.
16. Failure to return school properties such as projectors, screens, books, teaching materials and any such things that had been loaned for the purpose of teaching or other use after receiving three notices of such failure to return such items.
17. Students in the MACP or Psy.D program are expected to comply with all of the ethical standards of the CAMFT [California Association of Marriage & Family Therapists] and BBS [Board of Behavior Sciences] for the State of California and other applicable ethical standards.

Student Signature \_\_\_\_\_ Date of Signature \_\_\_\_\_

## AGREEMENT

*I have read the Doctrinal Statement of Southern California Seminary and agree to respect it. I understand that all faculty are required to agree with this doctrinal statement, but that students are not required to do so. I understand that this is the official position of SCS and that my education, while considering various views on theological issues, will be rooted in this understanding of the teaching of the Scriptures. I also affirm that the facts provided by me on this application are true to the best of my knowledge.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Southern California Seminary admits qualified students of any race, color, age, gender, disability, marital status, national or ethnic origin, to all the rights, privileges, programs and activities generally accorded or made available to students at SCS.*

Office of Admissions  
 Southern California Seminary  
 2075 East Madison Avenue  
 El Cajon, CA 92019  
 Email: admissions@socalsem.edu (888) 389-7244



## PAY APPLICATION FEE

**Non-Refundable Application Fee (\$31 / \$126 int'l)**

**Method of Payment:**

- Visa       Mastercard

Card # Front & Back \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name as it appears on the card:

- Check:      (attach to application: Make Check Payable to: Southern California Seminary)

**\*To pay by phone call; 1-619-201-8957**

**Note: This page will be shredded upon processing the application fee.**

## Final Checklist

- Is your application complete?
- Correct application fee paid?
- Letters of Reference given out?
- Transcripts requested?
- Essays?
- FAFSA completed?
- Signature on Student Code of Conduct?
- Interview scheduled? (If Required)
- Date of New Student Orientation? (Local Students Only)
- International materials? (for international applicants only)
- Supplementary Forms? (for international applicants only)

## Questions?

Please contact us:

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